



AISES

AMERICAN INDIAN SCIENCE AND ENGINEERING SOCIETY CODE FOR THE GOVERNING OF STUDENT CHAPTERS

Article I - NAME

Section 1. The name of a student chapter shall be "United Tribes Technical College (UTTC) Student Chapter of the American Indian Science and Engineering Society (AISES)."

Section 2. Student chapters shall be chartered by approval of the Board of Directors of the American Indian Science and Engineering Society and shall be subject to the provisions of the Society's By-laws, this Code, and by University rules governing student organizations.

Article II - OBJECTIVE

The Chapter is formed to advance the objectives of the American Indian Science and Engineering Society; hereafter called the Society, in its own geographical location, which are as follows: To nurture building of community by bridging science and technology with traditional native values. Through its educational programs, AISES provides opportunities for other academic arenas. The trained professionals then become technologically informed leaders within the Indian community. AISES' ultimate goal is to be a catalyst for the advancement of American Indians as they seek to become self-reliant and self-determined members of society.

Article III - MEMBERSHIP

Section 1. The class and qualifications of membership in a Chapter shall be defined in the By-laws of the American Indian Science and Engineering Society (AISES).

Section 2. Membership in the Chapter shall at all times conform to the rules set in the By-laws and this Code.

Section 3. Each member shall be entitled to one vote on each matter submitted to the chapter.

Article IV - CHARTERING A STUDENT CHAPTER

Section 1. Application.

- a. Any nucleus of not less than eight students, in any accredited college, university, technical institute or junior college offering curricula in science, engineering, or engineering technology may petition the Board of the Society for the establishment of a Student Chapter. In those instances where it is not possible to meet the requirements of a minimum number of students, the Board may consider a regional student chapter.
- b. The students so petitioning shall qualify as student members as defined by Society By-laws.
- c. Each applicant chapter shall have one or more faculty or staff members identified as Chapter Advisors.

Section 2. Following approval of the petition by the AISES Board, the Charter of the Student Chapter shall be presented at the earliest possible Chapter meeting.

Article V - FEES AND CHAPTER FINANCES

Section 1. Member fees.

- a. The fee for student membership shall be assessed in accordance with the AISES By-laws, and shall be forwarded directly to the AISES office.
- b. no initiation fee shall be required of any member.
- c. The yearly fee shall accompany any application for membership.
- d. Any student member whose fee has remained unpaid for a period of three calendar months after the final bill has been mailed to him shall automatically cease to be a member, except under special circumstances as specified by the AISES Board of Directors.

Section 2. Chapter finances.

The Society shall not be held responsible for any payment of debts and/or obligations and/or activities of the Chapter, its associate chapter, or its members.

Article VI - CHAPTER ORGANIZATION AND OPERATION

Section 1. Each shall elect a President, Vice-President, Secretary, and Treasurer by the end of the spring semester to serve during the following academic year (or such other date and tenure as the Chapter shall decide).

Section 2. The Executive Committee shall be made up of the elected officers, elected chapter advisor and committee chairpersons.

Section 3. Officials appointed by the Executive Committee shall serve until further action by the Executive Committee, or for a period as designated by the Executive Committee.

Section 4. If the office of the President becomes vacant for any reason during the elected term, the Vice-President shall become the President for the remainder of the unexpired term, thereby creating a vacancy as Vice-President.

Section 5. If any elected office other than that of President becomes vacant, the Executive Committee of the Chapter shall designate a member to fill the vacancy by simple majority vote at an Executive Committee meeting. All members of the Executive Committee shall receive at least sixty days notice of such meeting.

Section 6. The duties of the Officers will be determined by the Chapters. Generally the roles of the officers are as follows:

- a. The President serves as the chapter leader, presiding at all meetings, unless he/she designates another person. As a spokesperson for the group, the President meets with the other leaders of the university, community, and private industry. in all student activities, the President should keep in mind that he/she is a representative of both present and

future AISES members. A good leader should facilitate maximum member participation in order to ensure a strong organization.

- b. The duties of the Vice-President are to preside in the absence of the President.
- c. The duties of the Secretary are to maintain complete and accurate records including membership, minutes of meetings, and correspondence files. The Secretary of the Chapter shall forward an annual report to the Board of the Society at the end of each school year, giving a complete accounting of the Chapter's finances and reporting on such other matters as the Board may require.
- d. The Treasurer (or Secretary-Treasurer), as financial officer of the Chapter, is authorized to receive and disburse all moneys under the direction of the Executive Committee of the Chapter, and in conformance with the parent institution's requirements. All checks and other instruments for the payment of monies of the Chapter shall be drawn in the name of the Chapter, shall be signed by the Treasurer or President. At the Chapter option, the signing officers and any countersigning requirements may be different except that if no countersigning is required, proper provisions should be made for bonding responsible Chapter officers or members. The Treasurer is also responsible for any university account to which the Chapter might have access.

Article VII - NOMINATION AND ELECTION

Section 1. A Nominating Committee shall be appointed each year by the Chapter President. This committee shall consist of a Chairperson and at least two other members. The past President of the chapter shall be eligible to serve on the Nominating Committee as the Chapter sees fit.

Section 2. The Nominating Committee shall nominate (at least) one candidate for each office (consistent with the Rules of Governance of the particular Chapter concerned). The Nominating Committee Chairperson shall report these nominees to the Chapter President after the Chairperson has determined that each nominee:

- a. Is a member in good standing with the Society, and;
- b. Shall have been a member of the chapter during the previous school term, and;
- c. Is eligible to serve under the university's student organization rules, and;
- d. Has indicated an understanding of the duties required, is available and willing to serve, if elected, in the position for which nominated.

Section 3. The Chapter Secretary shall post to the Chapter membership, with the regular announcements for the Chapter meeting at which the election is to be held, the nominees selected by the Nominating Committee for the Chapter office.

Section 4. At the Chapter meeting at which the election is to be held, additional nominations may be made from the floor (by petitions signed by an appropriate number of members if the chapter wishes), providing the candidate meets the requirements listed in section 2 above.

Section 5. Officers of the Chapter shall be elected at the annual business meeting of the Chapter, for a one-year term (or as the Chapter may determine). A majority vote of the Chapter members

present; shall take office on such day, but not later than October 1, or as the Chapter may determine; and shall serve until their successors are properly installed in office. If not more than one candidate is nominated for each office, election may be by acclamation.

Section 6. The newly elected officers and other members of the Executive Committee shall take office and assume responsibility at the conclusion of the annual business meeting or on such other date, but not later than October 1, as the Chapter may determine.

Article VIII - RULES FOR GOVERNMENT

Section 1. Any Chapter may formulate Rules for Chapter Government which shall be consistent with the provisions of this code and the By-laws. Such rules, after adoption by the Chapter, shall be filed immediately with the AISES Board for final review.

Section 2. Any Chapter may amend Rules for Chapter Government in any fashion consistent with this Code and the By-laws of the Society. Such amendments, after adoption by the Chapter, shall be filed immediately with the AISES Board for final review.

Article IX – ANNUAL NATIONAL AISES CONFERENCE

Section 1. Any current Chapter member is eligible to attend the national AISES conference. Only members who are actively involved in the Chapter meetings and activities will be allowed to attend the conference. Any students traveling must meet the criteria for travel as stated in the UTTC Student Travel Policy.

Article X - LIMITATIONS AND DISSOLUTION

Section 1. Limitations.

- a. The Chapter shall operate only under the Charter granted to it by the Society, giving it authority to carry on the work of the Society, subject to the rights, privileges, and obligations provided for in the By-laws and this code.
- b. No part of the net income of the Chapter shall inure to the benefit of any private individual or company.
- c. Each Chapter will use the official American Indian Science and Engineering Society (AISES) logo and student chapter name.
- d. The Chapter shall not at any time possess powers, exercise authority or engage in activities, either expressly or by interpretation, which are not permitted to be possessed, exercised or engaged in by an organization exempt from Federal Income Tax. (For Chapters in the United States, attention is directed to Section 509(a) (2) of the Internal Revenue Code of 1954 or the correspondent provision of any future United States Revenue Law.

Section 2. If the Chapter should return its Charter to the American Indian Science and Engineering Society for any reason or should have its Charter revoked, the affairs of the Chapter shall be terminated immediately under the supervision of the Board of the Society. All funds or

other property remaining after payment of debts and obligations of the Chapter shall be transferred to and paid to the Society.

Article XI - AMENDMENTS

Section 1. Amendments to this code may be proposed by a member of the Executive Committee of the Chapter or by a written petition filed with the Secretary. At least five (5) members of the Chapter (in good standing) or by the Board of Directors of the American Indian Science and Engineering Society should sign this petition.

Section 2. Amendments to this code may be adopted by a majority vote of the Board of Directors of the Society.

Adopted by the _____ United Tribes Technical College AISES Chapter at a
duly called meeting held
_____ (Date) _____ by a vote of _yea_,_nay and _abstentions.

Signature of Chapter President or Presiding Officer

Date

Signature of Chapter Advisor

Date