



# AISES

## AMERICAN INDIAN SCIENCE AND ENGINEERING SOCIETY CODE FOR THE GOVERNING OF STUDENT CHAPTERS

### **Article I - NAME**

Section 1. The name of a student chapter shall be "United Tribes Technical College (UTTC) Student Chapter of the American Indian Science and Engineering Society (AISES)."

Section 2. Student chapters shall be chartered by approval of the Board of Directors of the American Indian Science and Engineering Society and shall be subject to the provisions of the Society's By-laws, this Code, and by University rules governing student organizations.

### **Article II - OBJECTIVE**

The Chapter is formed to advance the objectives of the American Indian Science and Engineering Society; hereafter called the Society, in its own geographical location, which are as follows: To nurture building of community by bridging science and technology with traditional native values. Through its educational programs, AISES provides opportunities for other academic arenas. The trained professionals then become technologically informed leaders within the Indian community. AISES' ultimate goal is to be a catalyst for the advancement of American Indians as they seek to become self-reliant and self-determined members of society.

### **Article III - MEMBERSHIP**

Section 1. The class and qualifications of membership in a Chapter shall be defined in the By-laws of the American Indian Science and Engineering Society (AISES).

Section 2. Membership in the Chapter shall at all times conform to the rules set in the By-laws and this Code.

Section 3. Each member shall be entitled to one vote on each matter submitted to the chapter.

### **Article IV - CHARTERING A STUDENT CHAPTER**

Section 1. Application.

- a. Any nucleus of not less than eight students, in any accredited college, university, technical institute or junior college offering curricula in science, engineering, or engineering technology may petition the Board of the Society for the establishment of a Student Chapter. In those instances where it is not possible to meet the requirements of a minimum number of students, the Board may consider a regional student chapter.
- b. The students so petitioning shall qualify as student members as defined by Society By-laws.
- c. Each applicant chapter shall have one or more faculty or staff members identified as Chapter Advisors.

Section 2. Following approval of the petition by the AISES Board, the Charter of the Student Chapter shall be presented at the earliest possible Chapter meeting.

## **Article V - FEES AND CHAPTER FINANCES**

### Section 1. Member fees.

- a. The fee for student membership shall be assessed in accordance with the AISES By-laws, and shall be forwarded directly to the AISES office.
- b. no initiation fee shall be required of any member.
- c. The yearly fee shall accompany any application for membership.
- d. Any student member whose fee has remained unpaid for a period of three calendar months after the final bill has been mailed to him shall automatically cease to be a member, except under special circumstances as specified by the AISES Board of Directors.

### Section 2. Chapter finances.

The Society shall not be held responsible for any payment of debts and/or obligations and/or activities of the Chapter, its associate chapter, or its members.

## **Article VI - CHAPTER ORGANIZATION AND OPERATION**

Section 1. Each shall elect a President, Vice-President, Secretary, Treasurer, and Student Government Representative by the end of the spring semester to serve during the following academic year (or such other date and tenure as the Chapter shall decide).

Section 2. If the office of the President becomes vacant for any reason during the elected term, the Vice-President shall become the President for the remainder of the unexpired term, thereby creating a vacancy as Vice-President.

Section 3. If any elected office other than that of President becomes vacant, the Chapter shall designate a member to fill the vacancy by simple majority vote.

Section 4. The duties of the Officers will be determined by the Chapters. Generally the roles of the officers are as follows:

- a. The President serves as the chapter leader, presiding at all meetings, unless he/she

designates another person. As a spokesperson for the group, the President meets with the other leaders of the university, community, and private industry. in all student activities, the President should keep in mind that he/she is a representative of both present and

future AISES members. A good leader should facilitate maximum member participation in order to ensure a strong organization.

- b. The duties of the Vice-President are to preside in the absence of the President.
- c. The duties of the Secretary are to maintain complete and accurate records including membership, minutes of meetings, and correspondence files. The Officers of the Chapter shall forward an annual report to the Board of the Society at the end of each school year, giving a complete accounting of the Chapter's finances and reporting on such other matters as the Board may require.
- d. The Treasurer (or Secretary-Treasurer), as financial officer of the Chapter, is authorized to receive and disburse all moneys under the direction of the Advisor of the Chapter, and in conformance with the parent institution's requirements. All checks and other instruments for the payment of monies of the Chapter shall be drawn in the name of the Chapter, shall be signed by the College's financial officers. The Treasurer is also responsible for any university account to which the Chapter might have access.

## **Article VII - NOMINATION AND ELECTION**

Section 1. Nominees will come from the Chapter members, and can include self-nominations. In the absence of nominees for a position, the officers will be tasked with nominating candidates. The chapter advisor and officers will ensure each nominee:

- a. Is a member in good standing with the Society, and;
- b. Is eligible to serve under the university's student organization rules, and;
- c. Has indicated an understanding of the duties required, is available and willing to serve, if elected, in the position for which nominated.

Section 2. The Chapter Secretary shall post to the Chapter membership, with the regular announcements for the Chapter meeting at which the election is to be held, the nominees selected by the Nominating Committee for the Chapter office.

Section 3. Officers of the Chapter shall be elected or a one-year term (or as the Chapter may determine). A majority vote of the Chapter members will determine the officers.

Section 3. The newly elected officers shall take office and assume responsibility at the beginning of the next academic year. If an officer does not return, then the position will be filled by popular vote.

#### **Article VIII - RULES FOR GOVERNMENT**

Section 1. Any Chapter may formulate Rules for Chapter Government which shall be consistent with the provisions of this code and the By-laws. Such rules, after adoption by the Chapter, shall be filed immediately with the AISES Board for final review.

Section 2. Any Chapter may amend Rules for Chapter Government in any fashion consistent with this Code and the By-laws of the Society. Such amendments, after adoption by the Chapter, shall be filed immediately with the AISES Board for final review.

#### **Article IX – ANNUAL NATIONAL AISES CONFERENCE**

Section 1. Any current Chapter member is eligible to attend the national AISES conference. Any students traveling must meet the criteria for travel as stated in the UTTC Student Travel Policy. Members may be funded to travel through their departments or through the acquisition of a travel scholarship. Members are required to apply for those as they see fit.

#### **Article X - LIMITATIONS AND DISSOLUTION**

Section 1. Limitations.

- a. The Chapter shall operate only under the Charter granted to it by the Society, giving it authority to carry on the work of the Society, subject to the rights, privileges, and obligations provided for in the By-laws and this code.
- b. No part of the net income of the Chapter shall inure to the benefit of any private individual or company.
- c. Each Chapter will use the official American Indian Science and Engineering Society (AISES) logo and student chapter name.
- d. The Chapter shall not at any time possess powers, exercise authority or engage in activities, either expressly or by interpretation, which are not permitted to be possessed, exercised or engaged in by an organization exempt from Federal Income Tax. (For Chapters in the United States, attention is directed to Section 509(a) (2) of the Internal Revenue Code of 1954 or the correspondent provision of any future United States Revenue Law.

Section 2. If the Chapter should return its Charter to the American Indian Science and Engineering Society for any reason or should have its Charter revoked, the affairs of the Chapter shall be terminated immediately under the supervision of the Board of the Society. All funds or

other property remaining after payment of debts and obligations of the Chapter shall be transferred to and paid to the Society.

**Article XI - AMENDMENTS**

Section 1. Amendments to this code may be proposed by a member of the Executive Committee of the Chapter or by a written petition filed with the Secretary. At least five (5) members of the Chapter (in good standing) or by the Board of Directors of the American Indian Science and Engineering Society should sign this petition.

Section 2. Amendments to this code may be adopted by a majority vote of the Board of Directors of the Society.

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Adopted by the \_\_\_\_\_ United Tribes Technical College AISES Chapter at a  
duly called meeting held  
\_\_\_\_\_ (Date) \_\_\_\_\_ by a vote of \_yea\_,\_nay and \_abstentions.

\_\_\_\_\_  
Signature of Chapter President or Presiding Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Chapter Advisor

\_\_\_\_\_  
Date